

查核事項	學年期	查核單位	查核事項	審核狀況	備註
	1032	系所辦公室	畢業資格初審	Y	
	1032	系所辦公室	歸還借用物品	Y	
	1032	系所辦公室	登載畢業流水序號及領取畢業證書	Y	
	1032	教務處註冊組	畢業資格複審	無	
	1032	總務處出納組	結清各項應繳與缺繳費用	Y	
	1032	圖書館	還清借用圖書資料、欠款	Y	
	1032	圖書館	繳清費用、註銷館際合作帳號、中部聯盟	Y	
	1032	體育室	歸還體育器材	Y	

School leaving processes for final year graduate students	
Department office	You need to check Graduation Requirements
Department office	Return any borrowed university equipment
Department office	You need to register your Diploma Certificate number
Office of Academic Affair	Recheck Graduation Requirements
Office of General Affair	You need to make sure you have paid your tuition fee and dormitory fee.
Library	Return any outstanding borrowed book
Library	Settle your account with library
Physical Education Office	Return any outstanding borrowed equipment